



SUAS/RO/24/192

Date: 16.07.2025


CIRCULAR
[RECONSTITUTION OF STUDENT GRIEVANCE REDRESSAL COMMITTEE (SGRC)]

In pursuance to UGC Regulations, 2023 as notified in the Gazette of India on 11th April, 2023, Symbiosis University of Applied Sciences, hereby reconstitute the Student Grievance Redressal Committee, for the Academic Year 2025-26, for necessary attention and discipline of the Grievance of the students.

Sr. No.	Particular / Compositions	Count	Name of Member(s)	Designation	Contact Details.
(i)	A professor	1	Dr. Durgesh Kumar Mishra Director, SCSIT, SUAS	Chairperson	98260 47547
(ii)	Four Professor/ Sr. Faculty Members of the University as members. • At least one member or the Chairperson shall be a woman and at least one member or the Chairperson shall be from SC/ST/OBC category.	4	Dr. Ram Singh Professor, SBFSIM, SUAS	Member	94512 40299
			Dr. Debjani Mukherjee, Associate Professor, SMM, SUAS	Member	76368 13995
			Dr. Bibek Kumar Associate Professor, SDS, SUAS	Member	82992 72749
			Dr. Sarla More Sr. Assistant Professor, SCSIT,	Member Secretary	62654 19159
(iii)	Three special nominees by the VC / Pro. VC from the Admission Department, Examination Department, and Fee/Accounts Department respectively.	3	Mr. Bobby Roy Director Admission, SUAS	Member	91600 74999
			Mr. Vikram Bisen, Deputy CoE, SUAS	Member	94250 69744
			Mr. Manish Singh Chauhan, Sr. Accountant, SUAS	Member	85180 05601
(iv)	A representative from among students to be nominated on academic merit/excellence in sports/performance in co-curricular activities.	1	Ms. Vaishnavi Rathore B.Tech, CSIT, SUAS	Special Invitee	87708 24519

Terms of nominated Chairperson/Members & Special Invitees:

1. The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.
2. The SOP/Guidelines will be followed as per updated UGC regulations as and when amended
3. The SGRC will take the necessary initiative, in coordination with the Competent authority of the University, for the implementation, as per Policy and mechanism.
4. The records of the Meetings, Minutes and ATR to be submitted to the Office of the Registrar.
5. If no grievance is reported in any month or quarter the NIL report to be submitted accordingly.
6. Any amendment in the Committee composition due to amendment in Regulations or change of members, shall be proposed to the Registrar, by the Chairperson through the Minutes of Meeting of the Committee.


(Dr. Manish)
Registrar
Copy to:-

1. Office of the Hon'ble Vice Chancellor – for kind information please.
2. All staffs of Symbiosis University of Applied Sciences, Indore – for information.

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FUTURE UNIVERSITIES**